

Requirements

- Minimum Diploma / Bachelor In Interior Design / Architectural / Construction Management / M&E, equipped with good AutoCAD skills, 3D Max, Microsoft Office.
- Minimum experienced 2 to 5 years of relevant experience with Interior Fit-Out work, tender procurement preparation, able to perform site supervision work, checking of materials and ensure good workmanship are carried out.
- Independent, good sense of responsibility and willing to work long hours when required.
- Project management skills.
- Proficient in both written and spoken in Malay and English.
- Able to work under stress and tight deadlines, willing to learn and take up new challenges.
- Can keep up with tight deadlines
- Strong leadership, result driven, problem-solving skills.
- Willing to travel across project sites and flexible with time.
- Must have good AutoCAD proficiency.

Job Description

- Minimum experienced 2 to 5 years of relevant experience with Interior Fit-Out work, tender procurement preparation, able to perform site supervision work, checking of materials and ensure good workmanship are carried out.
- To prepare full set working drawings, tender procurement & BQ
- Must possess good knowledge in renovation material, design, construction work, M&E specification.
- Deal effectively with building management, contractors, suppliers and all internal customers for smooth project implementation.
- Organize work effectively and efficiently to ensure timely completion of project.
- Able to manage multiple project at the same time.